

Pursuant to Government Code Section 54953(e), members of the Resources & Infrastructure Standing Committee and staff will participate in this meeting via a teleconference. Members of the public can submit written comments to the Board Secretary at boardcomment@cambriacsd.org.



RESOURCES & INFRASTRUCTURE COMMITTEE

REGULAR MEETING
Monday, October 18, 2021 - 2:00 PM

AGENDA

Please click the link below to join the webinar:

<https://zoom.us/j/95758017966?pwd=dDIQaHhHT1FJTTRBTE9CbERvdmpmZz09>

Passcode: 327747

Or iPhone one-tap:

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Webinar ID: 957 5801 7966

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Copies of the staff reports or other documentation relating to each item of business referred to on the agenda are on file in the Office of the Board Secretary, available for public inspection during District business hours. The agenda and agenda packets are also available on the CCSD website at www.cambriacsd.org. Please call 805-927-6223 if you need any assistance. If requested, the agenda and supporting documents shall be made available in alternative formats to persons with a disability. The Committee Chairperson will answer any questions regarding the agenda.

- A. CALL TO ORDER
- B. ESTABLISH QUORUM
- C. CHAIRMAN'S REPORT
- D. AD HOC COMMITTEE REPORTS
- E. COMMITTEE MEMBER COMMUNICATIONS

Any Committee Member may make an announcement, report briefly on his or her activities, or ask a question for clarification.

1. PUBLIC COMMENT

Members of the public may now address the Committee on any item of interest within the jurisdiction of the Committee but not on its agenda today. Future agenda items can be suggested at this time. In compliance with the Brown Act, the Committee cannot discuss or act on items not on the agenda. Each speaker has up to three minutes.

2. CONSENT AGENDA

- A. Consideration to Approve the September 13, 2021 Regular Meeting Minutes

3. REGULAR BUSINESS

- A. Update from the Ad Hoc Committee on the General Fund CIP Prioritization for the Strategic Plan Objective
- B. Update from the Ad Hoc Committee on the Water, Wastewater, and WRF CIP Prioritization for the Strategic Plan Objectives
- C. Update on the SST

4. FUTURE AGENDA ITEMS

5. ADJOURN

RESOURCES & INFRASTRUCTURE COMMITTEE
REGULAR MEETING
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MINUTES

A. CALL TO ORDER

Chairperson Dean called the meeting to order at 2:00 p.m.

B. ESTABLISH QUORUM

A quorum was established.

Committee members present via Zoom: Karen Dean, David Pierson, James Webb, Brad Fowles, Steve Siebuhr, and Michael Thomas.

Staff present: Ossana Terterian, Pamela Duffield & Ray Dienzo.

C. CHAIRMAN'S REPORT

Director Dean had nothing to reported

D. AD HOC COMMITTEE REPORTS

No Ad Hoc Committee reports

E. COMMITTEE MEMBER COMMUNICATIONS

1. PUBLIC COMMENT

Ted Key: Comments on Water Reclamation
Dr. Bettenhausen comments on climate

2. CONSENT AGENDA

A. Consideration to Approve the July 12, 2021 Regular Meeting Minutes and August 17, 2021 Special Meeting Minutes

Committee member David Pierson motioned to approved the minutes.

Committee member James Webb seconded the motion.

The motion was approved 5-ayes (Pierson, Webb, Fowles, Siebuhr, Thomas), 0-Nays, 0-Abstain

3. REGULAR BUSINESS

- A. Discussion and Consideration of Capital Improvement Projects List and Formation of Ad Hoc Committees

As approved by Chairman Karen Dean:

David Pierson, James Webb & Brad Fowles will be an Ad Hoc committee to review General Fund CIP list

Karen Dean, Michael Thomas, Steve Siebuhr to work on Wastewater CIP list.

- B. Update on the Required Studies in Support of the Coastal Development Permit

Ray Dienzo reported he is waiting on in stream flow studies.

- C. Receive Update on the SST

4. FUTURE AGENDA ITEMS

Chairman Dean asked for any future agenda items. None added

5. ADJOURN

Chairman Dean adjourned the meeting at 3:10 p.m.

General Fund Ad Hoc Committee Report

October 7, 2021

Our first recommendation is for the priorities 1 – 3 to have written definitions so there is clarity on their use. The following is a recommendation.

Priority 1: Any project or purchase essential to the successful completion of the District's mission. Any project or purchase in the approved budget for the current fiscal year. Any high-risk deficiency that could prove costly to the District.

Priority 2: Same as Priority 1 but in the opinion of the department head and district general manager can be deferred for 2 – 3 years.

Priority 3: Any project or purchase that would improve the services provided by the District but is not essential for its mission. Items that can be deferred for more than 3 years.

We reviewed the list of the current CIP list as attached and noted our recommendations on the sheet. Several items need a cost-benefit analysis done to see if some other option would be better. Several items need the pricing updated by contractors to verify the staff estimate.

General Fund Projects		Ranking	FY Project Cost	10-Yr Cost	Notes
FY	Administration Department Projects				
20-21	Tyler Incode	1	0	\$76,050	Complete in FY 21/22
	Replace District Car	3	0	\$30,000	Need a cost-benefit justification. Is it better to let people use their own vehicles? If purchase then needs to be electric
Subtotal			0	\$106,050	
FY	Facilities & Resources/PROS Projects				
20-21	F350 Truck - Replace 1999 F150 Truck	1	0	\$40,000	Done - in 21/22 Budget
20-21	Electric Vehicle Charging Station (Vets Hall)	1	0	\$22,272	Should be done this year - needs to stay priority 1 for grant
20-21	Electric Vehicle Charging Station (East Village Parking Lot)	1	0	\$17,000	See above
	Skate Park Improvements	1	0	\$0	Both projects should have solid budget numbers by the end of October. Board will decide on next steps.
20-21	Restroom Facilities @ Fiscalini Ranch Preserve	1	0	\$20,000	
	Vets Hall Sewer Line	1	0	\$40,000	High Risk of possible HAZMAT so needs to be a 1. Need to check on options (sleeve?) also needs a firm estimate from a contractor
	Vets Hall Electrical Emergency (Generator & Equipment)	1	0	\$80,000	Needs to stay a 1 as Vet's Hall should be emergency care center
	Re-Roof Entire Vets Hall Building & American Legion Kitchen Area	1	0	\$55,000	Needs to be two projects. Need to work with Legion on the roof over their dining room as that is a priority 1. Main roof should be a priority 2.
	Vets Hall Water Line	2	0	\$10,000	
	Vets Hall Kitchen Improvements (Replace cabinets, countertops, sinks)	3	0	\$20,000	All these are good for now
	Vets Hall Restroom Improvements (Replace partitions, countertops, sinks & flooring)	3	0	\$17,500	
Subtotal			0	\$321,772	
FY	Fire Department Projects				
20-21	Radio System Upgrade Phase 2	1	0	\$40,729	Done . In budget for 21/22
	Fire Department Station Security	2	0	\$80,000	Some work to be done this FY. Phased construction.
	Zoll X Series EKG	2	0	\$40,000	Need is for one backup
	Extrication Tool	2	0	\$60,000	Is this for a backup? Need better information on need
	Utility Truck	2	0	\$50,000	OK for now
	Fuel Station Computer Replacement	3	0	\$14,000	CCHD is out as a partner. Needs to be a priority 1 for accountability.
	Replace Fire Truck - Engine Type 1	3	0	\$700,000	An apparatus plan needs to be made to show the need for each
	Purchase New Fire Truck - Engine Type 3	3	0	\$400,000	of these and what the longevity of each should be. Do we need a
	Replace Water Tender	3	0	\$250,000	Tender? We loan it out and make money but it is paid for.
	Facility Training Center (Sea Train Container)	3	0	\$100,000	Needs a cost-benefit done.
	Fire Station Expansion	3	0	\$3,000,000	Includes Admin Office - Cost-benefit. Possible bond issue.
Subtotal			0	\$4,734,729	
GRAND TOTAL				\$5,162,551	
				Priority 1 Total	\$391,051
				Priority 2 Total	\$240,000
				Priority 3 Total	\$4,531,500
				Priority 4 Total	\$0
					\$0
Completed Projects		Ranking	FY Project Cost	10-Yr Cost	Actual Cost
20-21	Trailer - Homeless Personal Property Storage	1	\$ 12,000.00	\$ 12,000.00	9777.34
					Notes
					Purchase Completed in March 2021